

## **Cashless System & On-line Ordering and Payment**

As a result of Covid 19 we are working in conjunction with the school on making the canteen in the school a cash free environment. We will be installing our cashless payment system in the canteen and driven by the current crisis we are introducing a pre-order and pre-pay online facility to the system.

The cashless system primarily works on the basis of the students using a topped-up card to tap and pay for their purchases in the canteen. However, we have also now included the pre-order pre-pay facility as part of the system. All purchases can be pre-ordered and pre-paid online using debit/credit card and available for collection in the area designated by the school at the appropriate time.

**To get started you need to purchase your child's wristband from us.**

**Wristband = €10.00**

**The Wristband will be distributed to each class group. Charge for wrist band will come from school charges for books and miscellaneous.**

## **Cashless Card & Online Ordering Benefits**

- **Shorter queues**
- **Faster service**
- **More hygienic – no cash**
- **View purchases online**
- **No panic for lunch money**
- **Stolen cards blocked instantly**
- **Easy to order from PC, laptop or mobile devices**

## Step by Step Instructions for Pre-Order

1. On your PC, laptop, smart phone or tablet, go to website <https://touchtopup.net>
2. Click [Sign Up] – fill in required details
3. Click [Create Account]
4. Enter Account Key – from your card
5. Click Continue
6. On your PC, laptop, smart phone or tablet, go to website <https://getfresh.touchtakeaway.net/store>
7. Select the name of the school your child attends
8. Select the morning break or lunch break. You can order for both at same time
9. Select the products you would like to order
10. When you have selected all the items you require proceed to checkout
11. Confirm all is correct and hit next
12. Complete all fields on the order details screen including payment method of debit/credit card and hit next
13. On order summary check again all is correct, tick the box to confirm acceptance of terms and conditions then hit pre-order
14. Hit ok to complete the order.
15. You will receive an email confirming your order and order will be ready for collection at the agreed date and time.